

# Jersey County E9-1-1 Center Confidential Employment Application

*Please Print or Type if additional space is needed please attach additional sheets*

Date \_\_\_\_\_

## Personal Data

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_  
Last First Initial (Maiden)

Current Address: \_\_\_\_\_  
Street City State Zip

Permanent Address if different: \_\_\_\_\_  
Street City State Zip

Citizen of the U.S.  Yes  No Date of Birth \_\_\_\_\_

Telephone number (\_\_\_\_) \_\_\_\_\_ County You Live In \_\_\_\_\_

What foreign Language(s) if any do you speak? \_\_\_\_\_  
 \_\_\_\_\_ Read? \_\_\_\_\_ Write? \_\_\_\_\_

## Employment Desired

Position: Telecommunicator Date You Can Start? \_\_\_\_\_  
 Part Time  Full Time Hourly Wage Desired? \_\_\_\_\_

Are you able to work overnights, holidays, and weekends? \_\_\_\_\_

Are you employed now? \_\_\_\_\_ If so can we contact your present employer? \_\_\_\_\_

Have you ever applied to this agency before? \_\_\_\_\_ Where? \_\_\_\_\_ When? \_\_\_\_\_

How did you find out about this position? \_\_\_\_\_

## Education

School	Name and Location	Years Completed	Year Graduated
High School			
College			
Graduate School			
Other			

## Other

Subjects of Special Study, Research Work or Special Skills:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

U.S. Military Service? \_\_\_\_\_ Rank? \_\_\_\_\_ Present Membership Guard/Reserve? \_\_\_\_\_

DD214 \_\_\_\_\_

**Work Experience**

Employer (Start with most recent)	Dates (Mo/Yr)	Job Title	Pay Rate	Reason for Leaving
Name	From			
Address	To			
Name	From			
Address	To			
Name	From			
Address	To			
Name	From			
Address	To			

List any job related society memberships or professional organizations: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Criminal History**

Note answering **AYES@** to any of the following may not automatically remove your application from consideration.

Have you ever been convicted of a crime?

No \_\_\_\_\_ Yes \_\_\_\_\_ If yes please explain on a separately attached page.

Have you ever been placed on probation?

No \_\_\_\_\_ Yes \_\_\_\_\_ If yes please explain on a separately attached page.

Have you ever been the victim of a crime?

No \_\_\_\_\_ Yes \_\_\_\_\_ If yes please explain on a separately attached page.

**If yes was it reported to the police?**

No \_\_\_\_\_ Yes \_\_\_\_\_ If **NO** please explain on a separately attached page.

Do you have any pending warrants, traffic or otherwise?

No \_\_\_\_\_ Yes \_\_\_\_\_ If yes please explain on a separately attached page.

**References:**

List three persons, not related to you, who have known you for at least a year.

\_\_\_\_\_  
 Name Address Business Phone

\_\_\_\_\_  
 Name Address Business Phone

\_\_\_\_\_  
 Name Address Business Phone

**In Case of emergency notify:** \_\_\_\_\_  
 Name Address Phone

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all the statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you. I further understand that falsified information identified on this application will result in my removal for consideration for this position and any other positions within this company I have or may apply for. I further authorize by my signature below, my permission for the employer to conduct a criminal background search based upon the information provided. I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any prior notice.

Date \_\_\_\_\_ Signature \_\_\_\_\_