

**Jersey County ETSB/E911 Meeting Minutes for  
Tuesday, March 21, 2017**

Members Present: Mike Morgan, Heidi Carter, Brian Kanallakan, Steve Pohlman, Jim Wickenhauser, Ron Floyd, Mike Wendle, Mike Schlemmer, Rob Hedger, Rhonda Wilson

Members Absent: Don Prather

Mike M. opened the meeting at 6:58 p.m.

Mike M. asked for approval of the January 17, 2017 Regular Meeting Minutes, the January 17, 2017 Executive Meeting Minutes, the January 31, 2017 Special Meeting Minutes, and the January 31, 2017 Executive Special Meeting Minutes. A motion to approve all minutes was made by Jim and seconded by Mike S.  
Motion passed.

**Comments or Concerns from the Public**

None

**Treasurer's Report**

Each member was given a copy of a Monthly Budgetary Status Report dated March 21, 2017 showing a current fund balance of \$294,220.05 as of March 31, 2017. However, we have received an additional \$30,854.63, which had not yet been deposited totaling an approximate fund balance of \$325,074.68. As of this meeting, we are still receiving the wireless monies for Calhoun and Greene; however, the State is four months behind in our payments. A motion was made to approve the Report by Mike S. and seconded by Heidi.  
Motion passed.

**Director's Report**

Rob gave each board member a written graph/report summarizing the 9-1-1 calls received per station for January and February. There have been 1218 9-1-1 calls received. The total number of administration and 9-1-1 calls received year-to-date is 4872. Rob also provided data pertaining to the length of each call and how quickly those calls are answered per station.

**Committee Reports:**

**Finance Report**

None

**Personnel Report**

None

## **Old Business**

### **Open Meetings Act Training Reminder for New Members, Chairman, & Vice-Chairman**

Rob reminded all members to complete their Open Meetings Act training if they haven't done so already.

### **Election of Officers: Nominations for and Election of Chair, Vice-Chair, and Treasurer – Appointment of Non-Member Secretary**

#### **Chair:**

A motion to appoint Mike Morgan was made by Jim and seconded by Brian.  
Motion passed.

#### **Vice-Chair:**

A motion to appoint Jim Wickenhauser was made by Ron and seconded by Mike M.  
Motion passed.

#### **Treasurer:**

A motion to appoint Heidi Carter was made by Mike W. and seconded by Brian.  
Motion passed.

#### **Non-Member Secretary:**

A motion to appoint Rhonda Wilson was made by Jim and seconded by Mike S.  
Motion passed.

A motion to go into Executive Session to discuss Contract Negotiations was made by Mike S. and seconded by Jim.  
Motion passed.

The Board went into Executive Session at 7:09 p.m.

A motion to end Executive Session was made by Jim and seconded by Heidi.  
Motion passed.

The Executive Session ended at 7:35 p.m.

Mike M. re-opened the Regular Meeting at 7:35 p.m.

## **New Business**

### **Discussion & Possible Action Re: Committee Appointments**

It was agreed there is no need for changes on the Finance Committee. Brian Kanallakan voluntarily agrees to be the fourth member on the Personnel Committee. Mike M. will talk to Don and see what he'd like to do.

### **Discussion & Possible Action Re: Project Prioritization, Planning & Implementation (Call Center Move, Radio Console, Text911, Smart911, Fire Protocols)**

Here are some ideas for the board to ponder for possible future use:

- Over all projects on the radio:  
GTSI is going to show case a demo site at the Sheriff's office at no cost to Jersey County, at this time.
- Text911 / Smart 911 / Fire Protocols  
Do we provide the public with something they can accurately see, as to what we are doing??
- Call Center  
Do we or don't we move??

We need to put together a strategic plan for 9-1-1. The need to look into products the public could be involved with so they can see what 9-1-1 is doing for them.

Put together a "Vision / Mission Statement" as in – where do we see E/9-1-1 in five (5) years from now. What does the future hold? Think about – goals, values, vision, mission, benefits, objectives.

### **Discussion & Possible Action Re: Update Re: Radio Network Improvements and Purchase of Zetron Radio Console**

- Rob checked and we can get financing locally and save some money.
- Morgan and Macoupin Counties' equipment is similar.

#### **Pros:**

Single vendor  
User friendly  
Sync equipment

#### **Cons:**

Expensive - \$78,000 (approx.)

The consensus was to postpone this purchase until it can be incorporated into the strategic plan.

## **Miscellaneous**

None.

A motion to adjourn the regular business meeting was made by Jim and seconded by Ron. Motion passed.

Meeting adjourned at 9:08 p.m.

Next Regular Meeting is scheduled for Tuesday, May 16, 2017.