

**Jersey County ETSB/E911 Meeting Minutes for
Tuesday, May 15, 2018**

Members Present: Mike Schlemer, Heidi Carter, Brian Kanallakan, Michael Morgan, Steve Pohlman, Don Prather, Rob Hedger

Members Absent: Ron Floyd, Jim Wickenhauser, Mike Wendle

Public Present: None

Mike M. opened the meeting at 7:02 p.m.

Mike M. asked for approval of the January 16, 2016 Regular Meeting Minutes. A motion to approve said minutes was made by Mike S. and seconded by Don. Motion passed.

Comments or Concerns from the Public

None

Treasurer's Report

Each member was given a Monthly Budgetary Status Report through April 30, 2018. The Report showed a fund balance of \$429,301.59. Rob pointed out that all expenses and revenues were on-track and noted two discrepancies in the Report. The line items for Signs and Markers and ETSB Overhead each show that \$100.00 was budgeted when in fact \$1000.00 was budgeted. This was an error made when the numbers were entered at the county level. A motion to approve the report was made by Heidi and seconded by Don.

Motion passed.

Director's Report

Rob gave each board member a summary of the 9-1-1 and administrative call volume through April 2018 as well as a graph showing how 2018 is comparing to previous years. Rob also provided the Board with the monthly reports provided by Survival Flight pursuant to the Clearinghouse Agreement and a timeline detailing the Text-to-911 deployment.

Brian joined the meeting at 7:10 p.m.

Committee Reports:

Finance Report

None

Personnel Report

None

Old Business

Discussion & Possible Action Re: Agreement with MJM Electric for the Leasing of Space on the WaterCom Tower

The Board discussed entering into an agreement with MJM Electric for the leasing of space on the WaterCom tower. It was determined by the Board that it is in the Board's best interest to ensure the integrity of the Jersey County radio network including reserving all space on the tower for future public safety needs and not allowing anything to be included on the tower that may potentially cause disruptions or interference. A motion was made by Mike S. and seconded by Heidi to table to matter of the Lease Agreement with MJM Electric.

Motion Passed

ELECTION OF OFFICERS

Rob then conducted the process for the Election of Officers to March 2019. Nominations were opened for the position of Chairman. Don nominated Mike Morgan for the Chairman's position. After receiving no additional nominations a motion to close the nominations was made by Steve and seconded by Don.

Motion Passed

Given that only Mike Morgan was the only person nominated for the Chairman's position, he will retain the position until the next election.

Nominations were opened for the position of Vice-Chairman. Don nominated Jim Wickenhauser for the Vice-Chairman's position. After receiving no additional nominations a motion to close the nominations was made by Heidi and seconded by Brian.

Motion Passed

Given that only Jim was the only person nominated for the Vice-Chairman's position, he will retain the position until the next election.

Nominations were opened for the position of Treasurer. Don Prather nominated Heidi for the Treasurer's position. After receiving no additional nominations a motion to close the nominations was made by Don and seconded by Steve.

Motion Passed

Given that only Heidi was the only person nominated for the Treasurer's position, she will retain the position until the next election.

New Business

None

Miscellaneous

None

A motion to adjourn the regular business meeting was made by Mike S. and seconded by Steve.

Motion passed.

Meeting adjourned at 7:39 p.m.

Next Regular Meeting is scheduled for Tuesday, July 17, 2018.