

## **Jersey County ETSB/E911 Meeting Minutes for Tuesday, November 15, 2016**

Members Present: Mike Morgan, Mike Wendle, Steve Pohlman, Mike Schlemer, Jim Wickenhauser, Ron Henerfouth, Ron Floyd, Rob Hedger, Rhonda Wilson

Members Absent: Heidi Carter

Public Present: Maureen Nordike and Jeff Windmiller with Air Methods/ARCH, Pat New, Ray Sinclair, Shannon Dugger with Air Methods, and Blake Dugger, a Jersey County resident

Mike M. opened the meeting at 7:08 p.m.

Mike M. asked for approval of the September 20, 2016 Regular Meeting Minutes, the September 20, 2016 Personnel Committee Meeting Minutes, and the September 20, 2016 Executive Personnel Committee Meeting Minutes. A motion to approve all minutes was made by Ron H. and seconded by Jim.

Motion passed.

### **Comments or Concerns from the Public**

None. All Public members were acknowledged, but no one had any comments at this time. Their concerns would be addressed later in the meeting.

### **Treasurer's Report**

Each member was given a copy of a Monthly Budgetary Status Report dated October 31, 2016 wherein the current fund balance has now surpassed our beginning fiscal year balance. The State of Illinois is four months behind in sending out our landline and wireless monies. Rob noted 91% of the fiscal year has passed with 9% remaining and our expenses, as a whole, are below the amount we had originally budgeted. A motion was made to approve the Report by Jim and seconded by Ron H.

Motion passed.

### **Director's Report**

- Rob gave each board member a written graph/report summarizing the 9-1-1 calls received. Said report gave statistics, for each position, on the average length of a call and how quickly those calls are being answered, as well as a graph indicating the number of call activities from January 1, 2016 through the end of October 31, 2016.
- Rob showed the board members the ad we put into a new weekly newspaper called Great Rivers Weekly. The ad was supposed to be for a one-quarter page ad, but since the paper had a sponsor back out, they were able to increase our ad to fit the whole page.
- Rob reported the telecommunicators are now providing EMD. This began in September 2016.

## **Committee Reports:**

### **Finance Report**

None.

### **Personnel Report**

None.

## **Old Business**

### **Discussion & Possible Action Re: Medora Paging**

Rob reported Medora has agreed to pay \$1,000 towards the costs to fix the paging problem. The project could possibly come in under \$5,000.00. However, the monies will have to be expended from next fiscal year's budget. It won't be fixed before the end of this year's budget.

### **Discussion & Possible Action Re: Air Method's One Call Agreement**

Maureen Nordike from Air Methods brought in a written report showing various cases given to them beginning July 30, 2016 through October 18, 2016. Said report was given to all board members. Maureen briefly addressed each call. However, on October 17, 2016 a big problem which occurred wherein 9-1-1 called Air Methods and someone from the Jerseyville Hospital dispatched Survival Flight to the scene. Air Methods was not aware of Survival Flight being called until both arrived at the scene and ultimately, Survival Flight took the patient from the scene. This lack of communication between the aircrafts is just how mid-air collisions can occur. This is a major concern for all parties involved. The dispatchers did their job, which was to call Air Methods' pursuant to our One Call Agreement. Jerseyville hospital should not have dispatched Survival Flight. Jim feels the One Call Agreement we have with Air Methods is working. There are times when human error comes into play. Maureen offered to give status reports on a quarterly basis. She'll send the information to Rob and Rob will/can pass the information on to the ETSB at our regular meetings. Rob will meet with Maureen, Dave and Survival Flight to see if we can get both Survival Flight's and Air Methods' data regarding their amount of in-service / out-of-service information on each entity's air ambulance as is done in a "Clearinghouse Agreement." Maureen would like to meet with the Jerseyville Hospital and see if they can discuss some of these issues and get them resolved. Rob will contact Sonny at the hospital to discuss some pending issues.

### **Discussion & Possible Action Re: Call Center**

Rob stated there is nothing to report as of yet. The Sheriff was going to check with the State when they were here, but he forgot. Rob will have information to share at our next scheduled meeting.

## **New Business:**

### **Discussion & Possible Action Re: 2017 Meeting Dates, Times, Location**

Each member was given a written Notice of the 2017 Regular Meeting Dates. Said meetings will be held in the months of January, March, May, July,

September and November. A motion to adopt said dates, times and location was made by Mike S. and seconded by Mike W.  
Motion passed.

**Discussion & Possible Action Re: Dispatch Radio Console**

Rob had asked Pat and Bobbie to put together any problems they may foresee regarding the proposed console. He just received that information and will review it and report back to the ETSB at our next board meeting. Also, the new phone system installation began today.

A motion to go into brief Executive Session with no action to be taken regarding the contract negotiations was made by Mike W. and seconded by Mike S.  
Motion passed.

The Board went into Executive Session at 8:09 p.m.

A motion to end Executive Session was made by Ron H. and seconded by Mike W.  
Motion passed.

The Executive Session ended at 8:14 p.m.

Mike M. re-opened the Regular Meeting at 8:14 p.m.

**Miscellaneous**

Mike Wendle and Mike Schlemmer terms on the board will end on December 31, 2016, however, both have agreed to remain on the 9-1-1 board for another three (3) year term.

Since there is a need for another individual to serve on the ETSB, it was agreed by all to reach out to Medora Fire member, Don Prather, to see if he would be willing to serve.

A motion to adjourn the regular business meeting was made by Jim and seconded by Ron H.  
Motion passed.

Meeting adjourned at 8:16 p.m.

Next Regular Meeting is scheduled for Tuesday, January 17, 2017.