

**Jersey County ETSB/E911 Meeting Minutes for
Tuesday, November 21, 2017**

Members Present: Heidi Carter, Michael Morgan, Brian Kanallakan, Jim Wickenhauser, Don Prather, Steve Pohlman, Mike Wendle, Rob Hedger, Rhonda Wilson

Members Absent: Ron Floyd, Mike Schlemer

Public Present: Jeromy Miller, Joe Heyen, Jeff Stackpole, James Gauen, Andy Arthurs, Maureen Nordike, David F. Haller, Marty Delaney, Jen Bell, Julie A. LaFrance, Jack Windes, Sheriff John Wimmersberg

Mike M. opened the meeting at 7:01 p.m.

Mike M. asked for approval of the September 19, 2017 Regular Meeting Minutes, the September 19, 2017 Executive Meeting Minutes, and the October 30, 2017 Special Meeting Minutes. A motion to approve said minutes was made by Don and seconded by Jim.

Motion passed.

Steve joined the meeting at 7:03 p.m.

Comments or Concerns from the Public

None

Treasurer's Report

Each member was given a copy of a Monthly Budgetary Status Report dated November 20, 2017 showing a current fund balance of \$427,812.07 as of October 31, 2017. Rob noted that beginning January 2018 we will see an increase in revenue from the State, however, we won't know what the new amount will be until approximately 4 months into the year.

Director's Report

Rob gave each board member a written graph/report summarizing the administration lines and the 9-1-1 calls received per station from January 1, 2017 through October 31, 2017. There is a decline in calls since we no longer are receiving Calhoun and Greene Counties' wireless calls. Per request, Rob will include in his next report a chart showing the current year/month's calls versus the previous year/month's calls.

Committee Reports:

Finance Report

None

Personnel Report

See notes addressed below under New Business - Discussion & Possible Action
Re: Approval of Administrative Assistant's Employment Agreement to Include the
Approval of Pay and Benefit Package as Proposed by the Personnel Committee.

Old Business

Discussion & Possible Action Re: Elimination of Air Methods One Call Agreement & Adoption of Clearinghouse Agreement

On October 10, 2017 Rob meet with Air Methods and Survival Flight here at the courthouse. Each party was agreeable with entering into an agreement, but all agreed it should be a Clearinghouse Agreement. There are a few things the ETSB needs to consider:

- Do we eliminate the One Call Agreement with Air Methods?
- Do we enter into a Clearinghouse Agreement with Air Methods, or do we go with the local entity, Survival Flight?
- Do we just stay status quo?

Maureen Nordike with Air Methods gave a slide presentation explaining what Air Methods has to offer, what they bring to the table in experience and longevity, and explained how their Clearinghouse Agreement works and the benefits of having this type of agreement.

David Haller with Air Methods gave a verbal overview of what Air Methods has to offer, i.e. number of air crafts, ground crew employees and number of employees with Air Methods.

Mike Wendle joins the meeting at 7:15 p.m.

Maureen handed out reports from a different but comparable county to Jersey County as an example, just so the ETSB could see what Air Methods data reports will show and/or reflect.

Marty Delaney with Air Methods gave a history and length of how long Air Methods has had Clearinghouse Agreements and how it's worked thus far.

Sheriff John Wimmersberg joins the meeting at 7:29 p.m.

Andy Arthurs with Survival Flight stated their Clearinghouse Agreement would work same as Air Methods. He gave a verbal overview of what Survival Flight has to offer and what they can bring to the table. Some of the benefits/differences are as follows:

- Survival Flight's home base is here in Jerseyville.
- Although they are not as big as Air Methods, they do bring 11 aircrafts to the table.
- Andy feels with Survival Flight being local, they will have a much faster response time than Air Methods.

Mike M. asked Rob to meet with Andy and Marty and decide what to prepare. Rob said that was discussed and whatever ETSB wants to do then he'll set up a meeting with Air Methods, Survival Flight and invite Air Evac to come to the meeting as well.

Mike M. asked the board members if they were ready to make a decision as to which entity to go with now or if they needed more information. Their responses were as follows:

Jim – extremely strong for Air Methods
Heidi – is ready to decide now
Don – is ready to decide now
Brian – is unsure – needs to discuss more
Steve – doesn't have enough information and would abstain

It was agreed to table this issue for now. This item will be further discussed at the end of the meeting. The board will go ahead and address the remaining items on the Agenda...

New Business

Discussion & Possible Action Re: 2018 Meeting Dates Times, Location

Each member was given a written Notice of the 2018 Regular Meeting Dates. Said meetings will be held in the months of January, March, May, July, September and November. A motion to accept said dates, times and location was made by Heidi and seconded by Don.

Motion passed.

Discussion Re: Recommendation of New and/or Returning ETSB Members

Heidi Carter, Jim Wickenhauser and Brian Kanallakan terms on the board will end on December 31, 2017, however, all have agreed to remain on the 9-1-1 board for another three (3) year term.

Discussion & Possible Action Re: The Adoption of a Vision Statement, Mission Statement & Statement of Values

Each member was given a proposed Vision and Mission Statement. It was agreed to accept both as presented and adjust later if and when needed. A motion to accept both Statements as presented was made by Don and seconded by Jim.

Motion passed.

Discussion & Possible Action Re: Renting Space on WaterCom Tower to M.J.M Electric (*Jeromy Miller*)

M.J.M. representatives, Jeromy Miller and Joe Heyen, are here tonight seeking to lease space on the WaterCom Tower located on Meadow Branch Road. Rob has spoken with Chris Ginder and Chris stated it wouldn't be a problem as long as they are no higher than 20 feet from the top. Since communication is hard in this area, M.J.M. would like to lease space on the WaterCom Tower, which covers the south end of Jersey County. This area is M.J.M.'s largest area and it is needed in order

for them to be able to timely communicate with employees, enabling safety for the public as well as their employees. Chris had asked M.J.M. if they would remove old wires and such, if allowed, that are currently attached to the tower. M.J.M. agreed and is willing to write up a legal agreement on the terms of the lease addressing an agreed amount of lease monies and the length of the lease. Jeromy and/or Joe will get something together and get it to Rob. Both gentlemen were invited to come back for our January 16, 2018 meeting.

Discussion & Possible Action Re: Intergovernmental Agreement with the County/Agreement with the Jersey County Sheriff/Personnel Employment Agreement

Rob gave an overview on some of the items in the Intergovernmental Agreement wherein the Sheriff had incorporated his concerns in reference to the personnel situation. As to Section 9 of the Agreement, the Sheriff is and would remain as a deciding member during the interviewing and hiring process, which may need to be addressed and/or modified with the Sheriff over the course of the next year. Mike M. had a question on paragraph 3 in the Sheriff's letter, Sheriff explained it's not so much about the equipment, but because dispatch sits in the middle of the jail, where Sheriff has control of the physical room itself, not the equipment. A better term on the physical room would be "operational management." A motion to endorse the Sheriff's edits as amended and to incorporate them into the Intergovernmental Agreement after further review was made by Jim and seconded by Mike W.

Motion passed.

Discussion & Possible Action Re: Approval of Administrative Assistant's Employment Agreement to Include the Approval of Pay and Benefit Package as Proposed by the Personnel Committee

A motion to approve a salary and benefits package for the administrative assistant, comprising of a term of one (1) year effective on December 1, 2017, give a .50¢ per hour raise in wages, allow a cap of 600 hours on sick time, vacation time will remain the same as given the telecommunicators, administrative assistant to pay 10% of the insurance premium with the employer paying the remaining 90%, allowed to carry over 1 personal day, but only being able to be paid for 2 upon ending of employment, any other benefits to be commensurate to those extended to the telecommunicators through their current union contract, and all terms and conditions to be reviewed at the November 2018 regular business meeting was made by Heidi and seconded by Jim. Roll call votes were as follows: Heidi Carter – "yes," Brian Kanallakan – "yes," Mike Wendle – "yes," Mike Morgan – "yes," Don Prather – "yes," Steve Pohlman – "yes," and Jim Wickenhauser – "yes." Number of "nays – none."

Motion passed.

A motion to go into Executive Session for the Discussion and Possible Action Re: Elimination of Air Methods One Call Agreement and Adoption of Clearinghouse Agreement was made by Don and seconded by Heidi.

Motion passed.

The Board went into Executive Session at 8:18 p.m.

A motion to end Executive Session was made by Jim and seconded by Don.
Motion passed.

The Executive Session ended at 8:47 p.m.

Mike M. re-opened the Regular Meeting at 8:48 p.m. Everyone was invited to come back into the meeting.

Old Business

Discussion & Possible Action Re: Elimination of Air Methods One Call Agreement & Adoption of Clearinghouse Agreement

The board is willing to make an agreement with Survival Flight wherein a Clearinghouse Agreement can be entered into for a period of 6 months, with reviews being held every 3 months. A meeting between Air Methods, Survival Flight, Air Evac, and Rob will be held in January 2018 to reach an agreement between the parties. Said agreement will be presented to the ETSB at their January 2018 meeting. A motion to terminate the One Call Agreement with Air Methods and enter into a Clearinghouse Agreement with Survival Flight for a period of 6 month with reviews to be held at 3 months and again at 6 months was made by Jim and seconded by Don. Steve Pohlman abstained from voting.
Motion passed.

Miscellaneous

None

A motion to adjourn the regular business meeting was made by Jim and seconded by Mike W.
Motion passed.

Meeting adjourned at 8:51 p.m.

Next Regular Meeting is scheduled for Tuesday, January 16, 2018.