

**Jersey County ETSB/E911 Special Meeting Minutes for
Monday, July 23, 2018**

Members Present: Mike Schlemer, Heidi Carter, Michael Morgan, Steve Pohlman, Don Prather, Mike Wendle, Jim Wickenhauser, Rob Hedger

Members Absent: Ron Floyd, Brian Kanallakan

Public Present: None

Mike M. opened the meeting at 8:00 a.m.

Mike M. asked for approval of the May 15, 2018 Regular Meeting Minutes. A motion to approve said minutes was made by Don and seconded by Steve.
Motion passed.

Comments or Concerns from the Public

None

Executive Session

Mike M. asked for a motion to go into executive session for the purpose of hiring. A motion to enter into Executive Session was made by Jim and seconded by Mike W.
Motion Passed

The Board entered Executive Session at 8:03 a.m.

The Board exited Executive Session at 8:05 a.m.

New Business

Discussion & Possible Action Re: Pursuant to Closed Session / Approval of Hiring a Per Diem Employee

A motion to hire Justin Ball as a probationary per diem telecommunicator was made by Mike S. and seconded by Don.
Motion Passed

Discussion & Possible Action Re: Revision of Testing Process to Include the Use of Criticall Software

Rob suggested moving away from the current pre-employment testing method of using the paper based test offered by Standard and Associates and implementing the use of Criticall as our testing method. Criticall is a computer based test, much like a simulator, that Rob feels will better test for the skills needed by telecommunicators. There was some discussion that by even using Criticall there was no guarantee that it would improve our retention numbers, however all agreed that implementing Criticall was a wise good move. Rob advised the board that Criticall will cost approximately \$1,000 a year, which would allow the testing of one applicant at a time, but an unlimited number of applicants could be tested. Rob

advised that we currently charge applicants \$20.00 to test, which covers the cost of the testing booklet, but by purchasing Criticall the testing fee could be eliminated and potentially attract more applicants who before would not be willing to pay the testing fee. A motion to accept Rob's suggestions and implement the use of Criticall for at least one year was made by Don and seconded by Jim. Roll call votes were as follows: Heidi – "Yes", Mike W. – "Yes", Mike S. – "Yes", Jim – "Yes", Don – "Yes", Steve – "Yes", Mike M. – "Yes", Number of Nays - None
Motion Passed.

Discussion & Possible Action Re: Bi-Annual Review of Executive Session Minutes

A motion to approve the Director's recommendation as provided with the exception of November 21, 2017, which will be reviewed and presented at the September meeting was made by Jim and seconded by Don.
Motion Passed.

A motion to adjourn the special business meeting was made by Mike W. and seconded by Jim.
Motion passed.

Meeting adjourned at 8:30 a.m.

Next Regular Meeting is scheduled for Tuesday, September 18, 2018.